

Nordheim Court 08-09 Tenancy Renewal Form

Name: _____

Apartment: _____

Email: _____

Phone #: _____

Please check the appropriate box:

A. **I am renewing my lease** .After eligibility has been confirmed by HFS, I would like to sign a lease renewal for 2008-2009.

B. **I will be vacating my room** at the end of my current lease. I have completed a Notice to Vacate form at the back of this form.

C. I will be renewing my lease and transferring to a different apartment. Please include apt. type:

4BD

2BD

STUDIO

Reasons for moving out(*check one*): Graduation Rate increase Moving into a house Other

I have a complete roommate group:

Names of roommates: _____

_____ / _____
Contact person

I have an incomplete roommate group:

Names of roommates: _____

_____ / _____
Contact person

I am applying as an individual looking for roommates .I allow Nordheim Court to share my information with other Nordheim Court residents and UW students roommates for the purposes of matching me with roommates. Nordheim Court assumes no responsibility to finding the perfect roommate match.

Resident's Signature of Approval

Date

Please return this form to Nordheim Court Office no later than April 2nd 2008, 4:00 pm even if you do not plan to renew your lease. Thank you!

LEASE RENEWAL SCHEDULE

Nordheim Court Residents staying in the same room/apartment

Complete groups: April 7th 10:00 am-5:30 pm

Incomplete groups: April 8th 10:00 am-5:30 pm

Nordheim Court Residents transferring to a different apartment

Studios: April 9th 10 am – 5:30pm

2BD Requests: April 9th 10 am -5:30 pm

Group of 4: April 9th 10 am – 5:30pm

Group of 3: April 10th 10 am – 5:30pm

Group of 2: April 10th 10 am –5:30pm

Single Applicants: April 10th 10 am –5:30pm

2008-2009 Lease Renewal and Sign up schedule

Step	Date	Time	Location
PRIORITY 1 Tenancy Renewal forms returned Lease Renewal of current Nordheim Court residents	April 2 April 7-10	10 am-4 pm	Nordheim Court Leasing office
PRIORITY 2 Application process for current HFS residents: <ul style="list-style-type: none"> • Application for single student housing completed with HFS • On-line self selection of apartments • Confirmation e-mailed • Application packets and deposit submitted to Nordheim Court • Leases emailed • Signed leases and fees returned <i>* subject to final confirmation. Please contact NCA.</i>	By April 15 April 28 ³⁰ May 1 May 2* May 5- 30 By June 30	 2 pm-7 pm* 10am-6:00 pm	On-line On-line Lander Hall room L 134* E-mail Nordheim Court Leasing office
PRIORITY 3 & 4 Non-HFS undergraduate students by date of application. Non-HFS graduate and professional students by date of application.	May 3 until all spots filled		Nordheim Court Leasing office